

Molemole Local Municipality invites applications from suitably qualified candidates to fill vacant positions within its establishment. Molemole Local Municipality is an equal opportunity and affirmative Action Employer. Persons designated in terms of applicable legislations as historically disadvantaged South Africans as well as people with disabilities are encouraged to apply:

Position: **Chief Financial Officer (Re-advertisement)**
Department: **Budget & Treasury Office**
Employment Term: **5 Year Performance Based Contract (To be appointed in terms of Sections 56 and 57 of Municipal Systems Act 32 of 2000 and the Local Government Laws Amendment Act 19 of 2008)**

Remuneration: **Negotiable**
Key Requirements: A B Com Degree or equivalent in Financial Management and/or Accounting at NQF level 6. A postgraduate qualification will be an added advantage. At least 5 years senior managerial experience preferably within a Local Government Environment. A valid Code 08/B driver's license. Knowledge of MFMA, GRAP & GAMAR, treasury regulations, DORA and Supply Chain Management is essential. Extensive Knowledge of Local Government legislation, policy, regulations, standards and procedures including provisions of the Municipal Finance Management Act. Legibility in terms of the competence framework for senior / section 57 managers as promulgated by the minister of corporative governance and traditional affairs. Advanced computer skills.

Competencies: Strategic capacity and leadership. Financial management capabilities especially budget management and municipal finance management. Policy formulation, monitoring and evaluation. Analytical ability. Networking, interpersonal, negotiation, facilitation and conflict management. Good Communication skills.

Key Performance Areas Includes: Report directly to the Municipal Manager on key departmental activities. Overall management of the Budget & Treasury Office/ Department. Implement the Integrated Development Plan (IDP) as well as strategic goals of the Budget & Treasury Office/Department. Provide support and advice to the Municipal Manager and Council. Implement departmental Service Delivery Budget Implementation Plan (SDBIP). Develop and implement key strategic / business plans including Supply Chain Management, Revenue Management, Expenditure Management and Budget & Reporting. Prepare and implement municipal budget. Prepare annual financial statements and other mandatory financial management reports. Perform duties and functions delegated to the Chief Financial Officer by the Municipal Finance Management Act and as delegated by council and / or by the Accounting Officer. Manage Departmental budget, human resources & other resources in accordance with local government legislation and treasury regulations. Manage efficient provision of municipal services. Establish, operate and maintain support structures, processes and systems. Direct and control key deliverables

and outcomes for the department. Liaise with internal and external stakeholders. Facilitate stakeholder participation and involvement. Ensure legislative, regulatory, policy, practices and operating standards compliance.

Position: **Senior Manager Technical Services**

Department: **Technical Services**
Employment Term: **5 Year Performance Based Contract (To be appointed in terms of Sections 56 and 57 of Municipal Systems Act 32 of 2000 and the Local Government Laws Amendment Act 19 of 2008)**

Remuneration: **Negotiable**
Key Requirements: A Bachelors Degree / National Diploma in Civil Engineering or equivalent at NQF level 6. A post-graduate qualification in the field will be an added advantage. At least 5 years experience in technical management field preferably within a Local Government environment. A valid Code 08/B driver's license. Extensive Knowledge of Local Government legislation, policies and procedures. Legibility in terms of the competence framework for senior / section 57 managers as promulgated by the minister of corporative governance and traditional affairs. Excellent communication & leadership skills. Advanced Computer Skills.

Task and Responsibilities Includes: Manage, direct and control key deliverables and outcomes associated with the department; Develop short and long term strategic plans for the department; Management of departmental budget/systems/personnel/other resources and services rendered by the department; Manage the Electricity, Water and Sanitation, Roads and Storm Water, Refuse Removal and Project Management divisions; Perform integrated infrastructure planning for the department; Manage funds and grants allocated for infrastructure development and maintenance; Oversee technical services operations; Advice management and council on Infrastructure related matters and Monitor the implementation of infrastructure development and maintenance thereof. Manage Departmental budget, human resources & other resources in accordance with local government legislation and treasury regulations. Manage efficient provision of municipal services. Establish, operate and maintain support structures, processes and systems. Direct and control key deliverables and outcomes for the department. Liaise with internal and external stakeholders. Facilitate stakeholder participation and involvement. Ensure legislative, regulatory, policy, practices and operating standards compliance.

IMPORTANT INFORMATION FOR APPLICANTS TO TAKE NOTE OF:

Forward your applications to:

The Municipal Manager; Molemole Local Municipality; Private Bag X 44; Dendron; 0715 or deliver to 303 Church Street; Dendron or Molemole Local Municipality Morebeng Branch Office; 25 Cnr. Roets & Viviers Street; Soekmekeer.

Applications must be accompanied by a covering application letter, a comprehensive CV and certified copies of: identity document, driver's license (where applicable) and qualifications. *Applications without the above will not be considered. Molemole Local Municipality reserves the right to / not to make appointments. If no response is received from Molemole Municipality 90 days after the closing date, it must be regarded that your application was unsuccessful. Correspondence regarding the advertised positions will be limited to successful candidates only.

NB:

- 1. Candidates will be subjected to personnel suitability checks including qualifications, employment, credit, criminal records, company ownership / directorship and reference checks.**
- 2. Fax and E-Mail applications will be not accepted.**
- 3. Applications received after the closing date and time will not be considered.**
- 4. Fraudulent qualifications or documentation will immediately disqualify an applicant.**
- 5. Director or indirect canvassing for preferential treatment will lead to immediate disqualification of the relevant applicant.**

Successful candidates for senior management positions will be expected to enter into an annual performance agreement/contract with the municipal manager for each financial year for the duration of the employment relationship. Enquiries on the above should be directed to Mr. P.S Peta or Ms. K Magongwa at 015 501 0243.

CLOSING DATE IS: Tuesday, 07 February 2012.